

**UNITED STATES DISTRICT COURT
DISTRICT OF OREGON**

JURY QUALIFICATION QUESTIONNAIRE (QQ) FAQs

QUESTION	ANSWER/INSTRUCTIONS
Is the letter I received legitimate or a scam?	The letter is legitimate. The Court refills the Jury Wheel every two years. More information can be found on the Qualification Questionnaire Letter or Form and Juror Information pages of the Court's website.
Why was I selected to receive a QQ?	Every two years, 44,500 registered voters are randomly selected to receive a qualification questionnaire to determine their eligibility for federal jury service.
Do I have to complete the QQ?	Yes, you are required by law to complete the questionnaire within ten days of receiving it, even if you are asking to be disqualified, exempt, or excused.
Can I still complete the QQ online if I received the paper form?	Yes. If you complete the QQ online, you may shred the paper form. Please do not respond electronically and in paper.
What if I cannot complete the QQ online?	Complete the paper form and return it in the enclosed, postage-paid envelope.
What if I cannot complete the QQ by, or for, myself?	A friend or family member should complete the QQ on your behalf with a brief explanation of why they filled it out for you.
How do I request to be disqualified, excused, or exempt?	Complete the questionnaire by answering all the questions and adding additional information where needed. If you are requesting excuse for physical or medical infirmity, you must complete the QQ now and forward a doctor's letter to the Court by September 13.
I can't download the Physician's Statement from the website, what should I do?	Ask your doctor's office to fax, e-mail, or mail a letter requesting excuse on your behalf. You do not need to make an appointment with your doctor, you can call, e-mail, or message them. Fax: 503-326-8111 E-mail: pjury@ord.uscourts.gov Mailing Address: U.S. District Court Jury Department 1000 S.W. Third Avenue, Room 201 Portland, OR 97204
I can't get my doctor's letter to you within ten days, what should I do?	The QQ response is due within ten days, but the doctor's letter or other supporting documentation is not due until September 13.
What if the person the QQ was sent to is deceased?	Notify the Court by e-mail at pjury@ord.uscourts.gov . Include the participant number and full name.

Does completing the QQ mean I will be a juror for sure?	No. If you are found qualified, you are eligible to serve as a juror between December 2021 and December 2023, but it is not guaranteed that you will be selected to serve. If you <i>are</i> selected to serve, you will receive a summons packet in the mail approximately four weeks before the trial date.
What if I do not know if my civil rights have been restored?	If you are not incarcerated, and you do not have pending felony charges, you are able to vote and serve on a jury. Information about restoration of voting rights can be found by looking up ORS 137.281.
Who can be disqualified?	Fill out the QQ to request to be disqualified for the following reasons: • Under 18 • Not a U.S. Citizen • Have not lived in Oregon for a minimum of one year • Cannot read, write, and understand English well enough to complete the QQ unassisted • Cannot speak English • Cannot serve due to a physical or mental infirmity (complete the QQ now, send a doctor's letter by September 13) • Have been convicted of a crime punishable by imprisonment of more than one year and rights have not been restored • Have a charge pending for a crime punishable by imprisonment of more than one year
Who can be excused?	Fill out the QQ to request to be excused for the following reasons: • 70+ years old • Full-time care providers and homeschoolers (children, elderly, infirm - not as an employed caregiver or teacher) • Volunteer safety personnel (firefighters, rescue squads, etc.) • Those who served jury duty between December 2019 and December 2021 (must provide proof of service)
Who is exempt?	Fill out the QQ to request to be found exempt for the following reasons: • Active service members of the U.S. Military (unless deployed, National Guard does not qualify) • Full-time police officers (prison/jail guards and admin staff do not qualify) • Full-time firefighters • Full-time elected public officials

If you did not find the answer to your question above, please leave a voicemail at 503-326-8106 or send an e-mail to pjury@ord.uscourts.gov.